



Leader: Headteacher

Governor Link: Staffing and Curriculum Committee

Cheswardine Primary and Nursery School's current admissions policy is operated by Shropshire Council as local education authority (LA) on behalf of the school. Children with a Statement of Special Educational Needs or EHCP, which names a particular school, will be allocated places, after which places are allocated according to an agreed set of criteria, in strict order of priority.

Priority 1: Looked After Children

Priority 2: Children living within the defined Catchment Area

Priority 3: Children living outside the defined Catchment Area

Comprehensive information about the arrangements for admission are set out in the "Parents' Guide to Education in Shropshire" copies of which are on the Shropshire Council website and held in school for reference. They are also available from the Admissions Team, Learning and Skills, Shirehall, Abbey Foregate, Shrewsbury, SY2 6ND. They are contactable on email: schooladmissions@shropshire.gov.uk or telephone 0345 678 9008.

Click <http://www.shropshire.gov.uk/school-admissions/> for the Parents' Guide and application form together with detailed instructions. Our published admissions number is 12 per year group.

For admissions to the Reception Year application must be made through Shropshire Council by 15th January in the academic year prior to which your child is due to start school. All applications received by this date will be considered and parents will be informed by Shropshire Council on 16th April if they have been allocated a place for their child. Please see the Parents Guide to Education booklet on the website www.shropshire.gov.uk/schooladmissions and also for details of the admission arrangements.

Mid-Term Applications

Information regarding mid-term applications is also contained within the Parents' Guide to Education in Shropshire (see page 60 "Transfers and Mid-term Applications" in the Parent Guide).

Whilst it is helpful if parents can let school know at an early date if they would like their children to attend in due course, offers of places can only be confirmed by the LA in the academic year before the child is due to start school. Parents considering applying to the school are welcome to visit. Please make arrangements with the Headteacher.

Our school also provides early years education for children who have reached four years of age, in accordance with regulations in Shropshire's Early Years Development Plan. New reception children may spend three half day sessions in the school arranged in the last few weeks prior to becoming full time pupils.

This review: December 2014

This update January 2017

Next review: January 2019