

Cheswardine Primary and Nursery School

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Reach for the Stars

21.5.20

Dear Parents and Carers

Welcome back to some children as safely as we can.

In line with the government's wishes for certain year groups to return to school from the 1st June, we have put together a plan and set of procedures which will allow us to open gradually whilst putting pupils and staff safety first.

Cheswardine is a school blessed with lots of space and presently not that many children, therefore, we are able to welcome back any pupils from the eligible groups from **Tuesday 2nd June**. Classrooms have been set up to ensure safe distancing, we have also allocated different groups different times to enter and zones on the playground and field in order to ensure we have very little to no mixing of groups. If we do open we are set to follow procedures designed to keep children, staff and parents as safe as we possibly can. These procedures can be read in full on our website. So far we have a number of parents who have told us their child will return. We have planned classroom areas for those parents who have said they will be sending their children back or were unsure - please let us know if you are going to send your child back as soon as you decide.

On Tuesday 2nd June children from Nursery (3/4 year olds), Reception, Year 1 and Year 6 can return to school. Year 6 should be dropped off at the main gate at their allocated time and the other year groups should be brought onto site by one adult following the procedures to drop a child off at the school side gate and leave over the car park and onto the opposite side of the pavement. Cones and guiding markers will be placed at 2m distances along the path to make sure everyone waits safely on drop off and pick up. No adults should congregate at any time. Children will need a drinks bottle, packed lunch and a spare pair of indoor shoes. Clean clothes will be required every day, details of uniform can be found in the procedure document but please make sure bottoms are practical for outdoor activities – joggers or leggings, no skirts.

All children and parents need to read the addendum to the Behaviour Policy which is on the key information page of the website. This code of conduct must be followed in school and if it isn't your child may have their place withdrawn.

Only one adult can accompany their child to school please at the allocated times and this person must abide by social distancing rules and the code of conduct when on the school site. **Please maintain** social distancing rules when coming to school for your own protection, the protection of your children and ultimately the protection of my staff.

At Cheswardine we have all been working very hard to prepare the site for pupils' return and we are very



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excited to be seeing them. I would just like to state however that Hinstock School has been **open** throughout the lockdown and Federation staff members have continued to work very hard in these trying times. I think it is important to recognise that and personally I would like to say a massive thank you for all their hard work. THANK YOU.

Please also note that all these plans are subject to two things:

- 1. The government's conditions being met, this will be announced on the 28th May.**
- 2. The school's risk assessment is agreed by the LA, staff and governors and does not reveal that the risk is too great to open. (This will be reviewed weekly so please be aware that the school may find it has to change plans / close if risks increase at any time).**

If the opening doesn't go ahead, we will remain open as we currently are at Hinstock for children of keyworkers when they need us.

Children of Keyworkers who are not in the eligible groups can come into school when parents require them to in order for them to do their jobs. This group does have allocated times but working around shifts can be at different times over the day as long as the busy times on the plan are avoided. (From 9:00-9:30 or 3:00-3:15pm). **Please ring the office the week before to book your place, do not just turn up and expect it to be available.**

Please take care and stay safe and hopefully we will see you all at some point over the Summer term.

Best wishes

Rachael Williams

Executive Headteacher



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