

# Cheswardine Primary and Nursery School

Glebe Close, Cheswardine, Market Drayton, Shropshire, TF9 2RU

E-mail: [admin@cheswardine.shropshire.sch.uk](mailto:admin@cheswardine.shropshire.sch.uk)

Web: [www.cheswardineschool.org.uk](http://www.cheswardineschool.org.uk)

Telephone/fax: (01630) 661233

Executive Headteacher: Mrs R Williams



*Reach for the Stars*

22.4.21

Dear parents/carers

## Teams Parents Meeting 26.4.21- 7.5.21

We would very much like to arrange parents meetings over the next couple of weeks. These will be 10 minutes long and allow you to catch up with the teachers on your child's progress, any gaps you have noticed over lockdown, teachers have noticed following lockdown and any targets that your child needs to work on going forward. These will be facilitated using MS Teams.

Please note these are extra to any meetings regarding Special Needs, these children should have had an updated individual education plan and the teachers should have shared the targets with you before Easter.

The teachers will need an email address to invite you to a meeting, you could use your child's school email address if you would like to, especially if teams has been set up for them on any home devices.

Your child's teachers Mrs Jones and Mrs Bickerstaffe have these slots available over the fortnight:

Mrs Jones	Mrs Bickerstaffe	Mrs Jones	Mrs Bickerstaffe
Tues 27.4.21	Weds 28.4.21	Tues 4.5.21	Weds 5.5.21
3:30-4:30pm	9:00-10:00am	4:30-5:30pm	3:30-4:30pm

Every meeting will be set for 10 minutes.

Please fill in the reply form and attach as an email return to the class teacher, who will set up the meeting and send you an invite. Please check junk or clutter mailboxes just in case over the next week so you don't miss your appointment.

Yours Sincerely,

*REWilliams* Rachael Williams (Executive Headteacher)



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and Nursery School

## Goldstone Federation

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Parents Evening Appointments for \_\_\_\_\_ (name and class)

Parents preferred email for teams invite: \_\_\_\_\_

Please highlight time period most suitable and return as an attachment

to [s.jones@cheswardine.shropshire.sch.uk](mailto:s.jones@cheswardine.shropshire.sch.uk) or [g.bickerstaffe@cheswardine.shropshire.sch.uk](mailto:g.bickerstaffe@cheswardine.shropshire.sch.uk)

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