



Goldstone Federation
Full Governing Body Meeting Minutes
Held on Thursday 17th March 2022 6.30pm at Cheswardine School
8/6/23 **SPRING TERM 2022**

1.

Present		Apologies accepted
Rachael Williams (Headteacher)	Jo Davison	Kelly Mitchell
James Cartwright (Chair)	Jonathan Deakin	Helen Williams
Mike Pound (Vice Chair)		Caroline Henderson
Neil Bentley		
John Lutner		
In attendance	Corinne Davies-Griffith	
Clerk	Ashleigh Routley	

2. **Update on Academisation**

Update from Headteacher including correspondence with DfE and CVT.

2.1 The Head informed the Governing Body that as part of the academy application for Hinstock School, there is a Statutory Consultation section. This means that all staff, parents and members of the local community must be consulted before the application can be completed.

Governors discussed and agreed for the Consultation to take place at Hinstock School on Tuesday 20th June at 6:30pm. Clerk to be present to minute. All staff and parents welcome from both schools. Headteacher to mock up letters to staff and parents and to distribute as soon as possible. Clerk email to be included in case any parents or staff want to ask questions but not directly to the Governors or Headteacher. Governors email to be used for general communication. Head to set up an anonymous drop box in Reception of both schools for anyone that wishes to ask a question anonymously.

2.2 Headteacher- Four teachers visited CVT today. They visited two of the schools and I think the staff are feeling more positive about the situation after being able to visit in advance. There are more staff visits arranged for next week and the Governor visit scheduled for 19th June with the company of Mr Rushton.

The next step is for Collective Vision Trust to create an improvement plan for Cheswardine before the September conversion starts. With Hinstock recently receiving a Good Ofsted result, they are happy for things to continue as they are there. I have sent over the SIP, SEF and some other bits from Ofsted.

3. **Feedback from CVT visit**

Headteacher and supporting Governors to report to Governing Body following their visit to Collective Vision Trust.

The Governors had an open discussion to obtain feedback from the different visits to CVT trust so far.

Chair- Was there anything negative you noticed today?

Staff- There were a lot of positives actually. Lynn was present the whole time. There was emphasis on the schools still having their own identity. The second school created more of a positive feel for academisation, especially the staff. There was a concern among staff about moving jobs/roles and the travel that may involve but the staff seem to have stayed in the schools they were in as they know the communities and the school and that is best for the children.

Support seemed to be structured for senior management and more support for the Head and removing the finance part as it would be dealt with by the trust.

Head- No one came back with any negatives immediately from the visit.

Staff- Recruitment seemed really good. If a candidate isn't successful for one position but has a great skill set, it seems they would look at other opportunities for them within the trust.

Governor- From my visit there seemed a genuine emphasis on keeping the staff at their current schools unless a move is requested by them within the trust.

Corrine- The technology seemed to be the major improvement for both schools.

4. Annex B form

Headteacher to present completed Annex B forms for Cheswardine and Hinstock for Governors to approve.

The completed forms for Hinstock and Cheswardine were circulated by the Head.

4.1 Cheswardine

The Head sought guidance and expertise from SFO with regards to finance figures. Nursery at Cheswardine is being supported by sustainability funding from LA which has been declared on the Annex B form. Head advised that there is a surplus to support nursery if needed. The form was approved by the Governing Body and signed by the Chair.

4.2 Hinstock

The Head sought guidance and expertise from SFO with regards to finance figures. The Head was unsure who owned the old school building and playground as there was a discrepancy on the deeds. It was confirmed by a local Governor that the old playground and the old building belongs to the church commissioners. The Governor agreed to use their connections to obtain any relevant paperwork/information that may be needed as the application progresses. The information on the form was approved by the Governing Body and would be submitted as part of the Academy Application.

5. Questions to be asked at next CVT visit.

Governors and staff to put forward any questions they wish to be answered at the next visit to Collective Vision Trust.

Governor- Are we going to be able to continue as we are? Will we be able to run our meetings whilst covering both schools?

Following the recent staff visits and future visits planned, it was agreed by the Governing Body that following the statutory consultation all questions would be collated and relayed to CVT at a later visit or via teams.

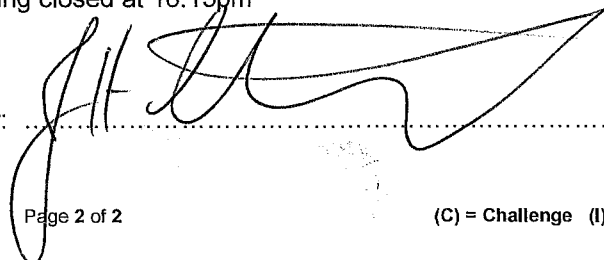
6. Action Plan

Task	Responsible Governors	Timescale
Academy Application	Headteacher Chair	To be completed by 30 th June 2023
Letters to parents, staff and community	Headteacher	To be issued Friday 9 th June
Anonymous Dropbox	Headteacher	Friday 9 th June

It was agreed by the Governing Body that once the conversion starts and we know more about what's needed and the tasks involved, the Clerk will produce an action for all Governors and share on SharePoint.

7. AOB
None

The Chair thanked everyone for their attendance, input and support.
Meeting closed at 18.15pm

Chair: 

Date: 6/7/23

Chair's Initials & Date

